

RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL

CORPORATE GOVERNANCE AND CONSTITUTION COMMITTEE

Minutes of the meeting of the Corporate Governance and Constitution Committee held at The Pavilions, Clydach Vale on Thursday, 16 November 2017 at 2.30 p.m.

PRESENT

County Borough Councillor M. Tegg– in the Chair

County Borough Councillors

D. Grehan, S. Powderhill, G. Stacey and M. Webber

Officers in Attendance

Mr. A. Wilkins –Head of Legal – Corporate & Democratic Service

Mr. C. Hanagan –Director, Cabinet & Public Relations

Mr S. Vaughan – Service Manager e-Procurement & Development

Ms G. Ellis - Procurement Manager - Operations and Projects

1 APOLOGY FOR ABSENCE

An apology for absence was received from County Borough Councillor M. Griffiths.

2 MINUTES

RESOLVED – to approve the Minutes of the Corporate Governance and Constitution Committee held on the 26th April 2017.

JOINT REPORT OF THE GROUP DIRECTOR, CORPORATE & FRONTLINE SERVICES AND DIRECTOR, LEGAL & DEMOCRATIC SERVICES

3 UPDATED CONTRACT PROCEDURE RULES

The Committee considered the Joint Report of the Group Director, Corporate & Frontline Services and the Director, Legal & Democratic Services which sought Committee's approval to commend to Council the adoption of the Council's updated Contract Procedure Rules (CPR's) and that Council make the consequential change to the Council's Constitution.

The Service Manager, e-Procurement & Development reported that the Audit Committee, in accordance with its terms of reference had reviewed the updated Contract Procedure Rules (CPR's) and resolved that no amendments were necessary.

Committee was provided with an overview of the aims of the CPR's in achieving value for money for the Council. Members were informed that

following a review undertaken by the Temporary Head of Internal Audit & Procurement Development Programmes, it was agreed that all procurement activity with an estimated contract value in excess of £15,000.00 would be administered centrally through the Council's Procurement service by a team of officers with the skills and knowledge to administer the process and with the aim of increasing control and compliance.

Following consideration of the report, there followed a series of questions in respect of the mechanisms in place to support local businesses. The Cabinet Member for Council Business assured Committee that it is embedded into many contracts that tier 1 providers engage with tier 2 providers and the Procurement Manager, Operations and Projects added that sub contractor workshops and live tender opportunities are also available to capture local engagement. It was agreed that further information in relation to support for local businesses and the Council's Ethical Procurement Policy would be circulated following the meeting.

Following a detailed discussion and consideration of the report it was **RESOLVED** to:-

1. Note that the Council's Audit Committee, in accordance with its terms of reference, has reviewed the updated Contract Procedure Rules (CPR's), and determined no additional amendments were necessary; and
2. Commend to Council that the revised CPR's be adopted and that the consequential change to the Council's Constitution be made.

**M.TEGG
CHAIRMAN**

The meeting terminated at 3.40 p.m.